

# The Federal Training Center

Federal Financial Management and Communication Training

## REGISTRATION FORM

Fax completed form along with training form or SF-182

Fax: 703.738.6546

Phone: 703.913.5933

Date: \_\_\_\_\_

### **Student Information:**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Home Phone: \_\_\_\_\_ (emergencies only)

Email: \_\_\_\_\_

Organization: \_\_\_\_\_

Title \_\_\_\_\_

Organization Address: \_\_\_\_\_

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### **Course Title**

### **Tuition**

### **Dates**

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Supervisor's Signature and Title

### **PAYMENT INFORMATION:**

Tuition payment or billing paperwork must be received prior to course date.

Send an invoice. Accurate paperwork is attached.

Pay by Credit Card

Card Holder Name: \_\_\_\_\_

Card Holder Phone: \_\_\_\_\_

Card Holder Email: \_\_\_\_\_

Card Holder Fax: \_\_\_\_\_

Circle One: Visa      MasterCard      American Express      Discover

Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

3 Digit Code on back of card: \_\_\_\_\_

(An email confirming charges will be sent to the cardholder.)